



Holy Family Catholic Primary School SEN Information Report 2017

Welcome to our SEN information report. All governing bodies of maintained schools and maintained nursery schools and the proprietors of academy schools have a legal duty to publish information on their website about the implementation of the governing body's or the proprietor's policy for pupils with SEN. The published information is updated annually.

The areas of SEND which are supported in our school are the main four areas of need as stated in the Code of Practice:

- SEMHD - Social, Emotional, Mental, Health Need
- C&L - Cognition and Learning
- C&I - Communication and Interaction
- PD - Physical

At Holy Family Catholic Primary School we value and are committed to working together with all members of our school community. If you wish to contact us please contact the following people:

Mrs L J Bowes (SENCO)

Mrs R Davidson (Headteacher)

Mrs E Cairns (SEND Governor)

If you have specific questions about the Liverpool Local Offer please look at

<http://www.Liverpool.gov.uk/education-and-children/special-educational-needs/about-the-local-offer>

Alternatively, if you think your child may have a SEN please speak to their Class Teacher in the first instance.

1. How does the school know if children/ young people need extra help and what should I do if I think my child may have special educational needs?

- All pupils are rigorously tracked in literacy and numeracy. If there are concerns about progress the teacher will complete a 'Cause for Concern' form and give it to the SENCo (Mrs Bowes). If any child needs extra support then we aim to identify this early and act upon it. This may mean small group intervention or individual support. These interventions may be daily or two or three times a week and will vary from ten minutes to approximately forty minutes, depending on the intervention. Teachers monitor the success of these interventions, judging their effectiveness by the impact on pupil's progress.
- If there are concerns about a child's emotional well-being, a 'Cause for Concern' form should be completed by teachers/LSA's and then concerns should be discussed with Mrs Bowes and/or Mrs Clein.
- If your child is new to our school then progress will be discussed with the previous school or nursery.
- If you think your child has special needs and this has not already been identified by the school, then an appointment can be made to see the class teacher, SENCo (Mrs Bowes) or Headteacher (Mrs Davidson) and your child's needs can then be discussed.

2. How will school staff support my child?

- The school SENCo (Mrs Bowes) will keep in touch with all class teachers and support staff to ensure that your child's needs are met and outcomes in their Pupil Profiles are reviewed. Teachers will work with children to ensure they understand their individual targets. The frequency of the support your child receives will depend on their level of need.
- At Parent's Evening, you will be involved in all support plans for your child. Pupil Profiles will be reviewed with you. School staff will measure the impact of the support given to your child and the progress your child is making.

3. How will the curriculum be matched to my child's needs?

- The school recognises that children are at different levels in their learning and learn in different ways. To support all children the school delivers the curriculum in different ways using a range of teaching styles and approaches. We offer small group support and individual support when needed.
- We understand that children learn at their own pace so we closely monitor progress using assessments and Pupil Profiles. All parents are invited to contribute to their Pupil Profile and we will keep you informed of any progress that is made.

4. What support will there be for my child's overall well being?

- The school will keep in close contact with you about your child's overall wellbeing. To support the development of positive behaviours and friendship groups we have a school prefects system, where older pupils ensure that children are not isolated or bullied. We have a Vulnerable Children's Officer who works closely with Social Services and the Education Welfare Officer. We have a School Council for children to share their views and ideas. All children have weekly 'Get Set for Life' lessons taught by Mrs Clein. Mrs Clein is also available for counselling sessions with individual children.
- We have access to a school nurse who holds monthly 'drop in' sessions for parents and carers.
- Through Primary Consortia we have access to a range of services.

5. What specialist services and expertise are available at or accessed by the school?

- The school receives support from the Educational Psychology Service and SENISS (Special Educational Needs Integrated Support Service).
- We can make referrals, with your consent, to many specialist services including CAMHS (Child and Adolescent Mental Health Service) and SLT (Speech and Language Therapy Service)
- School staff are trained in a variety of specialist areas and can access the expertise of teachers from other schools in their Primary Consortia.

6. What training do staff supporting children and young people with SEND receive?

- The SENCo attends Local Authority Briefings to keep up to date with any legislative changes in SEN.
- The SENCo and support staff can access training through their primary Consortia.
- All staff receive annual Safeguarding training.
- All staff in the school receive training to meet the needs of all the children attending the school at any point in time. This may include Dyslexia Training, ASD awareness training and Behaviour Management.

7. How will my child be included in activities outside the classroom including school trips?

- Where possible, provision will be made for all pupils to access all areas of the curriculum including extra-curricular activities. We will always contact you before a planned activity if we think your child may require additional support to meet required health and safety standards. This may involve a specific risk assessment to identify any additional support needs your child may have to ensure full participation.

8. How accessible is the school?

See school accessibility plan.

9. How will the school support my child to join the school and how will the school support my child in transferring to the next stage of education?

- If your child is due to start in EYFS, they will be invited to attend some short sessions to get them used to the environment before they start school.
- For 'in year transfers', you and your child will be invited to look around the school and meet a senior member of staff.
- We will contact any early years settings, or other schools your child has attended to gather information about their needs.
- We will contact any specialist services that support your child and ask you to invite them to a Team Around the Child meeting at school to ensure that we are working in partnership to achieve the best outcomes for your child.
- We support pupils moving to new settings and Key Stages by making opportunities available to them to attend the new setting for discreet activities, assemblies and playtimes.
- We develop a transition plan in partnership with you, your child, the new setting and specialist staff supporting your child to ensure that they enjoy a smooth transition.

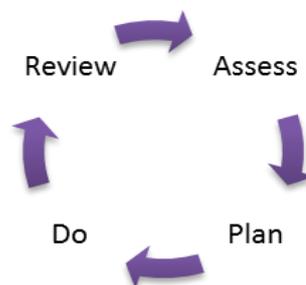
- Mrs Bowes attends the Local Authority Secondary Transition Event which takes place in June each year. Here SEND information is passed over to children's forthcoming Secondary schools.

10. How are the school's resources allocated and matched to a child's or young person's special needs?

- The school's SEN budget is allocated to meet the needs of the children on the SEN Register.
- The progress and attainment of all children is tracked and resources are allocated according to need.
- The SEN budget is used to ensure that school staff are qualified and trained to support your child and to purchase specialist help if needed, although this is a finite resource.
- We also use the budget to ensure that children's individual needs are met from specific interventions and programmes, where appropriate.

11. How is the decision made about what type and how much support my child receives?

- Underpinning **ALL** our provision in school is the **graduated approach** cycle of:



- We record concerns about a pupil at pupil profile meetings and determine a timescale for a classroom based intervention and expected outcome.
- We will consult with you on progress and if expected outcomes are not met agree a timescale for withdrawal from class to a small group intervention.
- We will review with you the impact of interventions and if appropriate access further support from outreach services at the Primary Consortia.
- We will always plan your child's support with you, review progress and try to meet needs within our own resources.
- If your child requires additional specialist support we will discuss with you the pathways to more specialist support/provision.
- All resources available to school are finite and subsequently are accessed on a priority needs basis.

12. How are parents involved in the school? How can I be involved?

- At the beginning of each academic year we hold a 'Back to School' information session.
- We hold regular parent afternoons/ evenings for you to talk to your child's teachers about their progress.
- We are happy to offer individual appointments to discuss specific issues with you about your child's progress.
- We hold parent surgeries, once a term, for you to talk to the school's Educational Psychologist, Dr Leslie Henshaw.
- We invite specialist agencies into school to talk to parents about how they can support you and your child.
- We regularly invite parents to class Collective Worship sessions.
- Twice a week we hold parent and toddler group where parents with younger children can come along and meet other parents whilst enjoying activities with their child.
- There are a large number of courses available to parents in our community room. Please come into school or look on the website for the latest courses.

13. Who can I contact for further information?

If you require more information about our school please go to our school website:

If you would like to talk to a member of staff please contact your child's teacher, the SENCo or the Head Teacher.

The Local Offer can be found in the Family Services Directory on the city council website:

<http://www.Liverpool.gov.uk/education-and-children/special-educational-needs/about-the-local-offer>